

## **PREAMBLE:**

We the people of **De Hero's Club** resident in Ghana, being conscious of the urgent need to continue to enhance development, peace and unity amongst ourselves and to promote harmony and solidarity with the rest of the Nigerians here in Ghana have resolved to come together under one umbrella as one indivisible entity. We believe in cohesion hence the forming of this body called the heroes club. It is in respect of this that we write this bye-laws to support our national constitution as handed to us by our parent body. The essence of this bye-law is to help us address those issues which were or pertained to our environment. With this understanding therefore, we present to you this bye-law.

## **MISSION STATEMENT**

De Hero's Club is an independent, non-political, non-religious organization. An organization the members are at liberty to choose and pursue their political and religious ideals without prejudice.

## **DEDICATION**

We wish to dedicate this bye-law to all the founder of this Club. We pray that God may continue to guide and protect him in his endeavors.

## **ACKNOWLEDGEMENT**

We specially thank God Almighty who in His infinite mercy have brought us together as one people and the members of the bye-law drafting committee who worked so hard to see that this bye-law is compiled and produced. More grease to their elbows and may God continue to give them more life in the land of the living.

## **ARTICLE 1: DE HEROES CLUB**

This is a non-religious, non-political union. It is established basically to see to the welfare of its members without resource to their religious, political, social and traditional affiliations. It works to promote equality, progress, unity and peace amongst its members as well as help the members to be and remain law abiding to their host nation(Ghana).

This union is a branch of De Hero's Club Ghana which is well and fully registered with the relevant authorities of this country to operate as an organization.

## **SECTION A - NO. 1: NAME AND MOTTO:**

The name of this union shall be known and called: **DE HEROE'S CLUB INTERNATIONAL.**

## SUB SECTION A - NO. 2: MOTTO

The motto shall be “Egbe Belu, Ugo Belu”

## SUB SECTION A: NO. 4 - AIMS AND OBJECTIVE

1. To help each other when the need arises.
2. To promote peaceful co-existence among members.
3. To promote honesty and sincerity among members.
4. To be law abiding to our host country.
5. To enhance fair play and social justice.
6. To cultivate and promote the Heroes Club.

## ARTICLE 2: ELIGIBILITY

Any one intending to be a member must be 18 years and above and of a sound mind. He or she must be without a criminal record and shall have an unquestionable character.

## SUB SECTION A - NO. 1: REGISTRATION

1. Anyone intending to become a member shall obtain the Club’s membership form with a non-refundable sum of **Two Hundred Dollars(\$200), 2 cartons of beer/red label.**
2. Upon the completion of the form, he or she shall submit it to the secretary.
3. The applicant however shall do the following to make his or her membership complete:
  - a. Pay an advance of the compulsory monthly due.
  - b. Obtain a copy of the bye-law at the price as may be decided by the executives.
  - c. A new member must stay one year before pulling De Hero’s.

## SUB SECTION A NO. 4: SUSPENSION OR TERMINATION OF MEMBERSHIP TERMINATION

The club shall suspend or terminate the membership of a member when he or she does any of the following:

1. Found guilty in a criminal case or does something which contravenes the by-law but refuses to pay the penalty as stipulated by this by-law.
2. Absents him or herself from the club meetings and its other activities for three(3) consecutive months without an acceptable explanation.

## SUSPENSION

1. When a member's conduct is found distributing to the club when meeting is in session(this must have happened for two consecutive times).
2. When a member's conduct outside the union's meetings is such that can dent the image of the club.

**ARTICLE 3:**

**SECTION A - NO. 1: EXECUTIVE (COMPOSITION OF EXECUTIVE)**

1. Chairman
2. Vice Chairman
3. General Secretary
4. Assistant General Secretary
5. Financial Secretary
6. Treasure
7. Public Relations Officer
8. Welfare
9. Provost

**SUB SECTION A - NO. 2: DUTIES OF THE EXECUTIVE**

**Chairman:**

1. The chairman shall be the head and chief executive of the club.
2. He or she shall be the head organizer of all gatherings.
3. He or she shall have the power(veto) to decide on issues in the club when they are in a tie or over-dragged.

**Vice - Chairman:**

1. He or she shall assist in all the duties of the chairman.
2. He or she shall act in the absence of the chairman.

**Secretary:**

1. He or she shall call meetings with the consent of the chairman.
2. He or she shall record all the proceedings of both general and executive meetings.
3. He or she shall keep all the books and documents of the club with the exception of the financial books and the certificate.
4. He or she shall take roll calls of the executive and general meetings.

**Assistant General Secretary:**

He or she shall assist and deputize in the absence of the general secretary.

**Financial Secretary:**

1. The financial secretary shall keep all the financial records of the club.
2. He or she shall collect all monies and dues of members and hand it over to the treasurer at the closure of every meeting.

**Treasurer:**

1. The treasurer shall be responsible for keeping the club's money and make it available on demand.
2. The treasurer will ensure that every money handed over to him or her is paid into the club's account within 48 hours.

**Public Relations Officer (P.R.O):**

1. The P. R. O shall be responsible for the dissemination of information within outside the club.
2. He or she shall be the image – maker of the club.

**Provost:**

1. He or she shall enforce law and order during meetings and other gatherings of the club.
2. He or she shall collect fines from defaulters when meeting is in session.

**Assistant Provost:**

1. He or she shall assist the chief provost to enforce law and order during meetings and other gatherings of the club.
2. He or she shall deputize in the absence of the chief provost.

**Welfare:**

1. He or she shall be responsible for knowing the welfare of the members of the club and reporting them to the chairman.
2. The club's properties such as cooking utensils, serving items, edibles and consumables shall be in his or her custody.
3. The welfare officer shall be responsible for the preparation of meals and drinks that the members of the club will eat and drink any time there's need for such.

The chairman however, shall have the right to appoint some people to assist the welfare officer in preparing the meals if there is the need to do so.

**SECTION B: HONORARY OFFICE:**

This is an office without an administrative power. It is an office of people of honor. This people must be people who have served the club as its chairman(through democratic elections) in the past or those who have done remarkable things for the club such that the

club have recognized and honored them for. This office of men and women of distinction and impeccable character.

#### **SUB SECTION B - NO. 1B: QUALIFICATION**

One must have served the club as its chairman through democratic election(not by appointment).

#### **SUB SECTION B - NO. 1O: MAYOR**

The office of mayor is an office created to help the club raise funds. It is just like that of patrons/patroness by appointment so it is bought with MONEY.

#### **SUB SECTION B - NO. 1P: RULES**

Any one vying for this position must have been a regular and financially up to date member in the club for at least four(4) years. He must be a person of sound morals and of good conduct both within and outside the club.

The approval of this appointment will be made first by the Executive/Council of elders after which it shall be forwarded to the general house for final accent.

If accepted, the applicant shall be issued with a certificate recognizing him or her as a mayor. The cost of this certificate to be issued shall be decided by the Executive/Council of elders in conjunction with the general house and the process shall be on "as the situation arises basis"

This amount shall not be refundable and must be paid before this certificate and honour(Mayor) will be conferred on this person. i.e. Two Thousand Ghana Cedis(GH¢2,000.00), 1 Goat, 3 Cartons of beer and 1 Red Label.

In the event were there are more than one persons vying for the post of mayor, the highest bidder shall become the winner.

#### **SUB SECTION B - NO. 1Q: DUTIES OF THE MAYOR**

This office holder shall assist the club financially and morally any time the club has need for such.

The mayor shall host the club at least once a year.

#### **SUB SECTION B - NO. 1R: TENURE OF THE MAYOR**

The office of a mayor shall run for two(2) years. After serving two(2) consecutive terms, the mayor shall automatically qualify for the position of a patron by **MERIT**.

### **SECTION C - NO. 1: REMOVAL OR IMPEACHMENT OF AN OFFICER**

If any officer is declared vacant for a period of two months, a by-election shall be held to fill the vacant post.

#### **SUB SECTION C - NO. 1A: REASONS FOR REMOVAL OR IMPEACHMENT OF AN OFFICER**

1. If an officer is found incompetent in discharging his or her official duties.
2. Any officer who is found guilty of gross misconduct.
3. Any officer who is found guilty of embezzling the club's fund.
4. Any officer who is found guilty of any criminal act to the country.

#### **SUB SECTION C - NO. 1B: MODE OF IMPEACHMENT**

1. Anyone petitioning for an impeachment must do so through a letter.
2. In the letter, he or she must state in details the reason(s) why such officer must be impeached.
3. The petitioner must sign the letter and submit it to the elders in council to give the suspect 1st hearing before bringing it to the general house.
4. If the reasons stated in the letter are upheld by the elders then the letter and its intents shall be made known to the Executive and subsequently to the general house.
5. If this letter and its intents as presented by elders are upheld by the Executive/general house, then the members shall do so the following in a general meeting; a motion for impeachment shall be moved and supported by two third majority of members present in this meeting. When this is done, the officer(s) being petitioned shall be asked to drop/submit all the club's properties in his/her possession and cease to function in that office forthwith.
6. It is only when this is done that an impeachment can be said to take place.
7. All petitions in relation to impeachment shall be in accordance with the provisions of this by-law.
8. Any petition(s) not in accordance with the provisions of this by-law shall stand null and void.

### **SECTION D - NO. 1: RESIGNATION OF OFFICE**

Any office holder intending to resign from his/her post shall communicate his or her intention to the club in writing at least thirty(30) days before the day he or she intends to stop work.

This notice(when served), must be approved by two – third majority present in general meeting.

Where the general house could not approve the resignation letter(through this must come with reasons), the letter shall stand null and void.

However, if the person insists on resigning, the club will have no choice but to grant this person his or her wish. In granting this wish however, this person MUST know the following as consequences of his or her action:

- a. That no honour meant for those who have served the club in such capacity will be given to him or her.
- b. That he or she will be seen as an ordinary member of the club by other members henceforth.
- c. In the case of chairmanship post(i.e. if the office being relinquished is that of the chairman), he or she will no longer contest such position again in the club.
- d. Any office holder relinquishing his office MUST hand over all properties/ documents of the union in his or her custody to the Executive before leaving office.

#### **SUB SECTION D – NO. 1A: IMPEACHMENT OR RESIGNATION OF ANY OFFICER BEFORE THE END OF HIS OR HER TENURE**

There shall be a call for a bye – election for the particular post that an impeachment or resigned officer occupied.

**Note:** Any time there is an impeachment or removal of any office holder without fully establishing the truth behind the reason for his or her impeachment or removal, at later time when the truth is established through a panel of enquiry, the person shall be declared innocent in a general meeting and shall be given any right which accrues to anyone who have served well in the office which he or she held. The impeachment must be filled with **one goat, 2 cartons of beer.**

#### **SECTION E – NO. 1: MEETINGS(GENERAL)**

The club shall have its general meeting once a month. The date for the meeting shall be last Sunday of every month.

The time shall be as follows:

Meeting proceedings shall begin by 5pm and close at 7pm promptly.

The venue shall be as follows: there shall be a rotative place for the general meetings.

However, in an event were the meeting cannot be held in it's permanent venue, the Executives shall notify the members of the union two(2) days earlier before the approved meeting day.

#### **SECTION E - NO. 1: MEETINGS(EXECUTIVE)**

Executive meetings shall be held on last Saturday of every month. The time shall be as follows:

Meeting proceedings shall begin by 6pm and close at 7pm promptly. The venue shall be as may be decided by the chairman.

Notice of meetings shall be as follows: the P. R. O shall send out notification of a meeting(Executive, general and emergency) through text message, phone and orally. Dissemination of this notice must be done one(1) day before the approved meeting day.

#### **SECTION E - NO. 1: PROCEDURES FOR MEETINGS**

The quorum for meetings shall be as follows: Two executives and three members.

Meeting shall begin after a quorum is formed. The procedure for opening a meeting shall be as follows;

Chairman :  
House :  
Chairman :  
House :  
Chairman :  
House :

This shall be followed by an opening prayer/ word of exultation(the prayer shall be said by someone to be appointed by the chairman). This prayer and exultation should not take more than ten(10) minutes.

This shall be followed by kola nut presentation. The presentation of the kola nut shall be as follows; the executives through the chairman shall lift a plate containing the kola nut and present it to the house. The plate containing the kola nuts(by the chairman's discretion) shall be handed over to the elders for proper traditional accent.



**NOTE:** Only the chairman and the elders have the power to bless kola nuts in any meeting or gathering as may be organized by this club.

As the kola nut is being served, the chairman shall read out his agenda to the house.

This shall be followed by the chairman's opening remarks and welfare, the chairman shall ask all the members about their wellbeing.

This shall be followed by the reception of those intending to join the club/visitors.

This shall be followed by the reading of the minutes by the secretary. The chairman shall ask the secretary to read the last meetings minutes to the house. After the reading of the minute, the chairman shall ask the house if what is read out by the secretary is what really happened in the last meeting. If the answer from the member(s) is yes, then the chairman shall ask for an adoption of the minute. But if the answer is no, then the chairman shall ask the members to make the necessary correction(s) which should be effected by the secretary. After this correction is made, the chairman shall ask those who made those corrections to adopt the minute.

**Note:** Two(2) persons shall adopt a minute in any of the club's general/executive meetings. This shall be followed by matters arising/executive decisions.

This shall be followed by correspondence(reading of letters received by the club to the house, announcements and invitations to the club and from the members of the club).

This shall be followed by finance(paying of dues, levies and redemption of vows made to the club by the members).

This shall be followed by general. In general, the chairman shall allow the members to air out their views on issues pertaining to the union as they see it.

Note: Only five(5) persons shall be allowed to speak in general and each speaker shall take five(5) minutes to speak. Issues raised in general are not discussed in that particular meeting. They shall be put on hold to allow the Executive to look at them first.

This shall be followed by refreshment.

This shall be followed by adjournment. One member shall move for the adjournment and this shall be seconded by another. When this is done, the chairman shall render his closing

remarks. After the chairman's remarks, he shall call for a closing prayer. The chairman shall appoint anyone of his choice to say the closing prayer.

## **SECTION E - NO. 1: PROCEDURES FOR MEETINGS/CONDUCT OF MEMBERS IN A MEETING**

### **LATENESS:**

A member shall be late for a meeting when he comes to the meeting after the minute has been read.

### **ABSENTEEISM:**

A member shall be absent from a meeting if he did not come to a meeting without permission or comes to a meeting five(5) minutes to the closing time without permission.

### **DECISION:**

Decisions in a meeting shall be by voting. However, in case of a deadlock or prolonged deliberation, the chairman shall exercise his veto to bring an end to the issue.

### **POINT OF ORDER:**

A point of order is a tool, which is used to draw attention to a breach in rules, an irregularity in procedure, the irrelevance or continued repetition of a speaker or the breaching of established practices or contradiction of a previous decision. It can be used at any time during a meeting including interrupting a speaker, but it must be valid. This can only be accepted from active and financially up to date members.

### **DIRECTION:**

This is used to bring a speaker back to the substantive issue. It can be used at any time during a meeting including interrupting a speaker, but it must be valid. This can only be accepted from active and financially up to date members.

## **SECTION E - NO. 1D: CODE OF CONDUCT**

Members of this club shall conduct themselves during meetings and outside the club well hence should not do the following:

- a. Greetings, discussions or talking when meeting is in session without the permission of the chairman or provost. Defaulters shall pay a spot fine of Ten Ghana Cedi(GH¢10.00)

- b. Standing when the chairman is standing. Defaulters shall pay a spot fine of Ten Ghana Cedi(GH¢10.00).
- c. Causing violence or attempt to fight when meeting is in session. Defaulters shall pay a spot fine of Two Hundred Ghana Cedi(GH¢200.00) and an apology letter addressed to the house.
- d. Knock on the table in anger when meeting is in session. Defaulters shall pay a spot fine of Fifty Ghana Cedi(GH¢50.00).
- e. Cause in injury to fellow member. Defaulters shall be made to pay all the medical treatment incurred by the victim or the club shall suspend his membership for three(3) months with club fine of Five Hundred Ghana Cedis(GH¢500.00).
- f. Assault a fellow member. Defaulters shall pay a spot fine of Five Hundred Ghana Cedi(GH¢500.00).
- g. Cause of member's arrest: Member(s) who arrests or address/arbitration. Any member(s) who arrests or works as an informer for the arrest of a fellow member(s) or takes the club to police station or court without recourse to this provision of this by - law shall pay a spot fine of Five Hundred Ghana Cedi(GH¢500.00) as well as withdrew the case from police within 24 hours. Defaulters shall do this or have the club suspend his membership.
- h. Stealing: Stealing from the club or its member(s) or from someone who is not a member of the club is abhorred by the club in all ramifications. Any member found guilty of this shall be expelled from the club.
- i. Smoking cigarettes, sniff tobacco or drink alcohol when meeting is in session. Defaulters shall pay a spot fine of Fifty Ghana Cedi(GH¢50.00).
- j. Engage in any anti - club activity. Defaulters shall pay a spot fine of Five Hundred Ghana Cedi(GH¢500.00).
- k. Any member who threaten to take his fellow member to "juju" shall be made to pay a spot fine of Five Hundred Ghana Cedis(GH¢500.00).
- l. Any member who sleep with members wife or involved in any rape will be expelled from the club forever.
- m. Any member who smokes whiles in club activity will be fined Five Hundred Ghana Cedis(GH¢500.00).
- n. Any member or group of persons that insult the chairman of De Hero's Club shall be made to pay a fine of Two Thousand Ghana Cedis(GH¢2,000.00) with a bottle of big red label.

#### **SECTION E - NO. 1: DRESS CODE**

Members must always come to meetings and other gatherings as may be held by the club decently dressed. Note that only the Executive and council of elders have power/right to

interpret this very clause of this by-law. Defaulters(anyone guilty of indecent dressing) shall pay a fine of Twenty Ghana Cedi(GH¢20.00).

#### **SECTION E - NO. 1F: PENALTY**

Paying of penalties in the club shall be as follows:

1. A member who comes to meeting late shall pay a fine of Twenty Ghana Cedi(GH¢20.00). This excludes the elders and anyone holding an honorary position.
2. A member who absents him/herself from meeting(s) shall pay a fine of One Hundred Ghana Cedis(GH¢100.00). This excludes the elders and anyone holding an honorary position.
3. Any member who has lost his membership, observers and visitors shall not be allowed to make any contribution on any issue on discussion in a meeting. Having said this however, the chairman reserves the right to allow a visitor to make a contribution in an issue on discussion or address the house.
4. Any member who fails to pay the complete amount of an agreed levy for an occasion shall pay a fifty percent(50%) fine of the total amount agreed when he comes to pay after the occasion which the levy was intended for has passed. Noise from a mobile phone while meeting is in session shall attract a fine of Ten Ghana Cedi(GH¢10.00) from the owner of the phone.
5. Any member who leaves or walk out of the meeting without the permission from the provost or chairman shall pay a fine of Ten Ghana Cedi(GH¢10.00). And if the person did not come back before closing time, he or she shall pay a fine of Fifty Ghana Cedi(GH¢50.00).
6. Any member who uses a foul language to address a fellow member or in addressing the house when meeting is in session shall render an open apology to the house/member and a fine of Twenty Ghana Cedis(GH¢20.00). Note that the club shall consider any defaulter who refuses to render this open apology as an observer from the day the offence was committed. Any member who refuses to apologise will pay the fine of Two Hundred Ghana Cedis(GH¢200.00) and two months suspension.
7. Any member who refuse to take up any responsibility assigned to him by the Executive shall pay a fine of One Hundred Ghana Cedi(GH¢100.00).
8. Any attack(verbal or physical), not use of proper title or insult to the chairman, member of the Executive, elder or an honorary office holder shall attract a fine of One Hundred Ghana Cedi(GH¢100.00) and an open apology to the house/member. Note that the club shall consider any defaulter who refuses to pay this fine as stipulated here as an observer from the day the offence was committed.
9. A member who allows the club to take a case that is between him and the club to the police or court or “juju” shall be made to pay for all the expenses which the club

incurred in the process of doing that. Note that the club shall suspend the membership of any defaulter who refuses to do as stipulated here.

10. Any act of disobedience to the chairman/provost when meeting is in session shall attract a fine of Twenty Ghana Cedi(GH¢20.00)
11. Any member who threatens a fellow member, an Executive, elder or any honorary office holder shall be summoned before the council of elders when he is summoned shall face a two(2) months suspension and shall he held responsible should anything untoward happen to the person he or she threatened.

**NOTE:** All of the above-mentioned fines are to be paid on the spot, any defaulter who fail or refuses to pay instantly shall be considered as an observer from the day the offence was committed.

#### **SUB SECTION E - NO. 1: COMMITTEES**

The chairman as the head of the executive of the club shall appoint a committee(s) to look into matters affecting the club and members any time the need arises.

#### **ARTICLE 4: SECTION A - NO. 1: ELECTIONS**

The elections of the union shall be held every two(2) years. This shall be on last Sunday in the month of November.

#### **SUB SECTION A - NO. 1A: ELIGIBILITY**

One must have been a financially up to date and regular member of the club for at least six(6) months and not owing the club an amount exceeding Ten Ghana Cedi(GH¢10.00) to vote and to be voted for(this excludes the office of the chairman and treasury). Any one intending to vie for the position of chairman or treasury of the club must be a regular and financially up to date member of the club for at least one year and not owing the club an amount exceeding Ten Ghana Cedi(GH¢10.00). He must have no past criminal record.

#### **SUB SECTION A - NO. 1B: ELECTIONS PROCEDURE**

General election process shall begin thus;

The incumbent chairman shall announce to the general house of the impending elections in the month of July(3 months before the expiration of their tenure(this is to allow the club enough time to prepare for the general election). Having done this, the club shall choose an electoral committee who shall over-see the running of the election(this committee shall comprise of only those who are financially up to date to the union). This committee having being set up shall commence work immediately.

Sixty(60) days(2 months) to the general election date; the electoral committee shall present the chairman/treasury information from which shall be in accordance with the provisions of the bye-law to the house for correction and approval.

If this form and the content are approved by the house, the committee shall declare it ready. However, were the form is not approved by the house(for any error), the committee shall go back and correct those errors and bring it back to the house in the next general meeting for approval. However, in that unlikely event were the form still contains some errors in this last submission to the house then the house and the committee shall join hands in that same general meeting to correct the error(s). When this is done then the house shall approve the form and the committed shall declare it ready. When the form is declared ready, those intending to run for the positions of the chairman and treasury shall pick it(this must be done before the house in a general meeting and free of charge), take it home, fill it and return it for submission on the union via the committee members in the next general meeting. Note, any form not well filled or returned as stated in this bye-law shall be nullified.

Thirty(30) days(1 month) to the general election date; those who picked up forms shall return them and upon returning this forms, they shall be vetted by the committee. After vetting, those who scaled through together with those contesting for other positions shall be announced to the house. These persons having being received by the house shall then proceed with their campaign. Campaign shall run for thirty(30) days. On the last Sunday in the month of November, the general elections shall be held.

On the day of the election, after the reading of last meeting minutes and finance, the outgoing chairman will give his closing remarks after which the incumbent executive will be dissolved. When this is done the electoral committee will now take over to conduct the elections.

The electoral committee shall call out the names of those who picked the forms for post of chairman and treasury. Five(5) minutes will be given to contestants to explain to the general house what they know about the office they are aspiring to hold. This shall be followed by their manifesto(this shall take another 5 minutes). When this is done, the committee shall appoint two people from the house to ask them any question relating to their manifesto.

After the questionnaire, the committee shall declare the voting process open.

Voting shall be done through secret balloting. The committee shall begin voting process by counting all the eligible voters present(this will enable them check irregularity/over voting of any sort). After votes have been casted, the committee shall then proceed with counting of ballot. After the ballots have been carefully counted, the committee shall then proceed to

declare the winner. After declaring the winners, the electoral committee shall ask both the winners and the losers in the elections if they agree to the elections results and upon the agreement, the house shall appoint two floor members who will join the electoral committee to endorse the documents used for the elections. After this is done, the committee shall hand over every document used for the election to the club. After this, the house shall dissolve the electoral committee. The new chairman shall be called upon to give his remarks.

The new government starts office in February.

#### **SUB SECTION A - NO. 1C: SWEARING - IN**

The swearing-in of the newly elected executive shall take place from February. The swearing-in shall go thus: the council of elders with the outgoing chairman shall join hands together with a Holy Bible and lead the newly elected executive to oath of office (swearing in).

#### **SUB SECTION A - NO. 1D: HAND - OVER**

The next general meeting of the club in February shall be the official handover day. The hand-over process shall go thus; the outgoing executive through the chairman shall hand over all items belonging to the club to the council of elders. The council of elders having received these items shall ask the new chairman to stand on his feet to receive them. The items shall go (one item after another) from the out-going chairman to the council of elders and to the new chairman. The new secretary shall take note and record of all item and documents being hand-over, the council of elders shall give a letter of admission into office to the new chairman.

There shall be an official form which all the elected officials shall fill and sign. This form shall be with the chairman.

#### **ARTICLE 5: SECTION A - NO. 1: FINANCE**

The club shall have an impress account of One Thousand Ghana Cedis (GH¢1,000.00). This said amount shall be in the custody of the treasurer.

Any other money not meant for disbursement shall be deposited into the club's bank account.

#### **SUB SECTION A - NO. 1A: SOURCE OF REVENUE**

The club shall raise its revenues through the following sources:

- a. Monthly dues

- b. Levies
- c. The sale of dues cards, membership forms and bye – law booklet
- d. Interest accruing from the club’s bank account.
- e. Loan interest
- f. Compulsory annual levy
- g. Program/events that the chairman may design

**SUB SECTION A - NO. 1B: BANKING**

The club shall open an account with any bank of choice.

**SUB SECTION A - NO. 1C: SIGNATORIES TO THE CLUB’S ACCOUNT**

Three persons shall be signatory to the club’s account, these persons shall be as follows:

- a. The chairman
- b. The Financial Secretary
- c. The Treasurer

However, in a situation where one out of these three persons mentioned above is not available; two who are available can make withdrawal from the club’s account.

Withdrawal of any amount exceeding the impress must be approved of by the executive and in an executive meeting.

**SUB SECTION A - NO. 1D: AUDIT**

Every government shall submit itself for auditing. The auditing of any government shall be done once every two(2) years at the expiration of the tenure of the government in power.

Three persons shall be appointed by the house to carry out any auditing in the club any time the need arises. The appointment of these persons shall be done in a general meeting.

Those to be appointed shall be regular and financially up – to – date members of the club.

No member of the serving and out – going government shall be appointed as part of those to carry out an audit.

**ARTICLE 6: RIGHT/BENEFITS OF A MEMBER**

**SECTION A - NO. 1: LIFE RIGHT**

Every regular and financially up-to-date member who has been with the club not less than ten years is qualified for a life right. This right shall be taken once in a life time. This right



includes a cash amount of Fifty Thousand Ghana Cedi(GH¢50,000.00). This amount shall be contributed equitably by members of this club.

There are occasions through which this right can be given. These occasions are:

- a. Marriage
- b. Child dedication
- c. Chieftaincy
- d. House warming
- e. Renewal of marriage vows
- f. Birthday
- g. Any event as may be deemed right by the person asking for the right.

#### **SUB SECTION A - NO. 1A: QUALIFICATION FOR RIGHT**

Any member asking for a right must have been a financially up-to-date at least three months prior to the time of the invitation and must give six(6) months notice before right will be given to you and two guarantors from the club..

Such a member must have stayed for a period of ten years in the union from the date of his registration.

Such a member shall assure the club of continuing as a member of five(5) years after receiving his life right. Thus; he shall pay back half of the money he received from the club if he decides not to stay up to five(5) years.

Note: The union shall take legal action to recover the full amount paid out to this beneficiary if he or she fails to do as stated herein.

#### **SUB SECTION A - NO. 1B: BENEFICIARY'S OBLIGATION**

Any member in need of a right shall inform the club six(6) months before hand. He shall make sure that their debt(s) is cleared before placing a demand.

Right asking invitation(s) shall come to the club with the following items:

One bottle of red label, 2 cartons of beer with kola nuts or one bottle of hot drink with kola nuts.

#### **SUB SECTION A - NO. 1C: PROCEDURES**

All members shall attend any occasion that the club accepted its invitation if the ceremony is to be held in Ghana, he shall provide car to the destination and every member shall spray him Five Hundred Ghana Ceddis(GH¢500.00).

Right asking invitations to the club shall be treated on first come, first serve basis in case of a clash of date.

Right shall be presented on the ground when invitation was sent and received as mentioned in sub section A – No. 1B of this bye-law.

In case of emergency invitation, the union shall attend the occasion but the right will be presented after three months.

When there are more than three rights taking invitations to the union in a year, the union shall attend all the occasions but will present right to the first three and postpone the rest to the coming year.

On the occasion ground, the host shall do the following:

- a. Fix a sizeable canopy with the name of the club boldly written on it for the members.
- b. Entertain the club members with a sizeable cooler of rice, a cooler of soup, 4 cartons of beer and 1 red label or any other dish of his choice (but which must be acceptable to the club). The person will be given an amount of Five Hundred Ghana Cedis (GH¢500.00) by each member.
- c. When a member is having an occasion in Nigeria, the club shall send four (4) men delegates with the chairman and the club shall sponsor their trip in and out with a cash sum of Two Thousand Ghana Cedis and a bottle of big red label.

**NOTE:** The club shall withhold the right presentation to any member who fails to do so as stated in this bye-law with a fine of Five Hundred Ghana Cedis and will pay it within seven (7) days of the occasion.

### **SECTION B - NO. 1: DEATH**

When a regular and financially up-to-date member dies, the club shall do the following:

- a. Convey the dead body to his home town (if the death occurred in Ghana)
- b. Send four men delegate to attend the funeral with an amount of **Ten Thousand Ghana Cedis (GH¢10,000.00)** to be given to the deceased family.
- c. Pay for the transportation, feeding and accommodation of the delegates sent to represent it.
- d. When a member's wife dies, the club will send four men delegates with the present chairman and an amount of Ten Thousand Ghana Cedis (GH¢10,000.00). Pay for the transportation, feeding and accommodation of the delegates sent to represent.
- e. When any parent of a member dies, a cash amount of Five Thousand Ghana Cedis (GH¢5,000.00) will be given to that member.

## **SECTION C - NO. 1: OTHER BENEFITS**

Regular and financially up-to-date members are also entitled to enjoy the following additional benefits from the club.

### **SUB SECTION C - NO. 1A: SICKNESS**

When a regular and financially up-to-date member falls sick and is hospitalized, the club shall select a group of persons to visit the member. This group shall make this visit with items worth Five Hundred Ghana Cedis(GH¢500.00).

### **SUB SECTION C - NO. 1B: CASE AFFAIRS**

The club shall assist to secure the release of a regular and financially up-to-date member when he is arrested by the police if the club finds out that he is innocent.

**NOTE:** In the event were the member is found guilty of the offence for which he was arrested of, he shall refund to the club all that is spent in securing his release. This refund must be made within three months or the club shall take action(legal or otherwise) to retrieve the money.

In case of assistance(financial, goods or genuine business deal) rendered to a member is by a fellow member and which the member is refusing to pay back or do as agreed, the club after establishing the truth in the whole matter shall balance the member whose quota is being denied and then collect the money back from the person refusing to pay. This refund must be made within three months or the club shall take action(i.e. legal or otherwise to retrieve the money).

## **ARTICLE 7: ADDENDUM**

### **SECTION A - NO. 1**

For any issue which may not have been provided for in this bye-law, a motion shall be moved by a regular and financially up-to-date member and supported by two third majority of members present in the general meeting for such an issue to be discussed. If the issue (after discussion) is adopted, it shall thereby form part of the bye-law.

### **SUB SECTION A - NO. 1A: AMENDMENT OF THE BYE-LAW**

This bye-law or part of it shall be subject to review or amendment when the occasion demands after five(5) years from the date of adoption.

A motion of amendment shall be moved by a regular and financially up-to-date member and supported by two third majority of members present in a general meeting.

**SUB SECTION A - NO. 1B: INTERPRETATION OF THIS BYE-LAW**

It is the sole responsibility of the chairman and the general secretary of this club to interpret the provision of this bye-law to the members.

No other body, internal or external, legal or otherwise has power to do this.

Any member with the exception of those mention herein who tries to do this(without the permission of those who have this power as mentioned herein) shall pay the sum of Five Hundred Ghana Cedis(GH¢500.00) as fine to the club.

**SUB SECTION A - NO. 1C: SUPREMACY OF THE BYE-LAW**

This bye-law having been read and interpreted in Igbo and English to all members of this union is therefore supreme and its provisions shall have binding effect on all members, committees and authorities in the union.

The club shall neither be governed nor shall any member or group of members take control of the affairs or decision of the club or any part thereof except in accordance with the provisions of this bye-law.

If any order(s) or proceeding(s) is/are not accordance with the provisions of this bye-law such order(s), proceeding(s) or decision(s) shall stand null and void.

**CONCLUSION**

After final adoption of this bye-law by the general assembly, the provisions of this bye-law are binding on every member of the club.

Members of the bye-law drafting committee are: